

# PROPOSED REVISION



3520  
Page 1 of 2

## STUDENTS

### Student Fees, Fines, and Charges

The district will provide an educational program for students free of basic costs in accordance with state statutes.

The superintendent/designee may authorize provision of optional supplementary supplies, materials, or services for which a charge is made to students so long as the supplies, materials, or services are not instructionally required; the charge does not exceed the cost of the supplies, materials, or services; students are free to purchase them elsewhere or provide reasonable alternatives; and a proper accounting is made of all monies received.

The board delegates authority to the superintendent/designee to establish appropriate fees and procedures governing the collection of such fees and to make annual reports to the board regarding fee schedules. Arrangements will be made for the waiver or reduction of fees for students whose families, **by reason because** of their income, would have difficulty paying the full fee. For programs governed by the National School Lunch Act, the USDA Child Nutrition Program guidelines will be used to determine qualification for waiver or reduction of fees. Parents/guardians will be notified annually of the availability of fee waivers and reductions, including eligibility information for free or reduced-price meals.

A student will be responsible for the cost of replacing **materials or any** property **belonging to others** that are lost or damaged **due to the student's negligence**.

**If any property of the district, a contractor of the district, an employee, or another student has been lost or willfully cut, defaced, or injured, with the damages exceeding \$1,000, the district may withhold the diploma, but not the grades or transcripts, of the student responsible for the damage or loss for the earlier of either five (5) years from the date of the student's graduation or until the amount owed is less than \$1,000. If the student and parent/guardian are unable to pay for the damages, the district shall provide a program of community service for the student in lieu of the payment of monetary damages. Community service completed must be credited at the applicable local or state minimum wage, whichever is greater. Upon completing community service that reduces the amount owed to less than \$1000, the student's diploma must be released.**

The student and the student's parents/guardians will be notified regarding the nature of the **loss or charge for** damages **or fines, whether the student's diploma may be withheld, and** how restitution may be made, **and how an appeal may be instituted. A student's diploma may be withheld until restitution is made by payment or the equivalency through community service.** If a student has transferred to another school district that has requested the student's records, but that student has an outstanding fee, fine, or charge, the district will make all of the student's records readily available to the enrolling school regardless of such outstanding fees or fines.

# PROPOSED REVISION

3520

Page 2 of 2

The superintendent/designee will establish procedures by which the student or the student's parents/guardians may appeal the imposition of a charge for lost or damaged materials, property, fees, or fines.

Cross references: [Board Policy 2310](#)  
[Board Policy 2311](#)

[Board Policy 2320](#)  
[Board Policy 2410](#)  
[Board Policy 3115](#)

[Board Policy 3300](#)  
[Procedure 3520P](#)  
[Board Policy 3600](#)  
[Board Policy 6115](#)  
[Board Policy 6531](#)

Legal references: [RCW 28A.220.040](#)

[RCW 28A.225.330](#)

[RCW 28A.320.230](#)(f)

[RCW 28A.330.100](#)  
[RCW 28A.635.060](#)

[AGO 1966, No. 113](#)

[AGO 1973, No. 11](#)

[The McKinney-Vento Homeless Assistance Act](#)

Provision of Instructional Materials  
Selection and Adoption of Instructional Materials  
Field Trips  
High School Graduation Requirements  
Enrollment Rights and Services for Homeless Students  
Student Discipline  
Student Fees, Fines, and Charges  
Student Records  
Fees, Fines and Charges  
Care of District Property

Fiscal support—Reimbursement to school districts—Enrollment fees—Deposit  
Enrolling students from other districts—  
Requests for information and permanent records—Immunity from liability—Rules  
Instructional materials—Instructional materials committee  
Additional powers of board  
Defacing or injuring school property—  
Liability of pupil, parent, or guardian—  
Withholding diplomas—Suspension and restitution—Community service program as alternative—Publication of information on withheld diplomas—Student rights protected  
Authority of school district to charge tuition fees or textbook fees  
Districts—Schools—Tuition and Fees—  
Authority of school districts to charge various fees

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